

**(company's name / letterhead of company giving reference)
Address of company**

Sample professional reference letter

Date:

Attn.:

Director

Varal LLC-FZC

703 Al Tawhidi Bldg 2

Mankhool Rd

PO Box 11726,

Dubai, UAE

Ref.: Mr. / Ms. _____

We hereby confirm that our firm knows Mr. / Ms. _____ for the last _____ years and have had business relations with him/her in the past.

As far as we are aware, he/she bears a good moral character and is reputed in the local business community.

Sincerely,